



2012 SCHOLARSHIP APPLICATION INSTRUCTIONS

To: All Scholarship Applicants

From: Rebecca Mackay, Marketing Coordinator, Horizons Federal Credit Union

Date: October 19, 2011

RE: How to apply for a Scholarship from the Credit Union Association of New York

1. Complete the attached scholarship application form. Type or print clearly and use **only the space provided on the form** to answer the questions. Other than specified on the application form, no attachments, resumes, pictures or other material of any kind should be submitted or used to answer the questions.

2. Your signed application must be submitted directly to Horizons Federal Credit Union, along with:

- an official high school transcript documenting your GPA for grades 9-11;
- an SAT/PSAT/ACT transcript (obtained through the high school guidance office); and
- a typed essay response.

3. You and your parent or guardian must sign the Certification and Release Authorization on the back page of the application form.

4. The application, transcripts, and essay must be submitted to your credit union by **Friday, January 20, 2012**. If any portion is incomplete or not included, your application will not be considered.

5. Your application **must be signed** by a participating management-level employee at your credit union in order to verify your credit union membership.

For more information, contact Rebecca Mackay at Horizons Federal Credit Union at (607)724-5876.

You must be a member of a participating New York credit union to apply for a college scholarship from the Credit Union Association of New York. If you are not currently a member, find out how you can join by calling credit Horizons Federal Credit Union at (607)724-5876.



Scholarship Program



■ The Award

The Credit Union Association of New York awards scholarships in the amount of either \$1,000 or \$500, to be paid jointly to the student and educational institution.

■ Eligibility

The applicant must be a member in good standing of a participating New York credit union who meets all of the following criteria:

- The member is a college-bound high school senior at the time of application.
- The member is attending college for the first time in the fall of 2012.
- The member will be enrolled in either a two- or four-year accredited educational institution.
- The member agrees to use any scholarship funds awarded by January 31, 2013, at an accredited educational institution only.

■ Application Process

To apply, eligible members must complete the attached scholarship application form. Applicants should type or print clearly and use only the space provided on the form to answer the questions. Other than specified below, no attachments, resumes, pictures or other material of any kind should be submitted or used to answer the questions.

If an applicant is a member of more than one credit union and submits an application to both, only one application will be scored for a state-level award. Both applications will be considered for any credit union-level awards that may be available.

✓ Check each box after completion.

- 1. The application **must** be signed by a credit union management-level employee of the applicant's participating credit union in order to verify eligibility.
- 2. The signed application must be submitted with:
 - _____ an official high school transcript documenting student's GPA for grades 9-11;
 - _____ an SAT/PSAT/ACT transcript (obtained through the high school guidance office); and
 - _____ a typed essay response.
- 3. The applicant and his/her parent or guardian must sign the Certification and Release Authorization on the back page of the application form.
- 4. The application, transcripts and essay must be returned to the credit union by **Friday, January 20, 2012**. If any portion is incomplete or missing, the application will not be considered.

■ Selection Process

Judging will be based on both subjective criteria and weighted, objective criteria. These include academic achievements, extracurricular and community activities, essay, etc.

■ Application Deadline

Applications must be returned to the credit union no later than **January 20, 2012**.

■ Scholarship Applicant Information

This application will not be considered unless all information is **completed in full, on this form only**, and all requested documentation is provided.

Please type or print clearly, and use only the space provided on this form to answer the questions. Do not use any attachments, resumes, pictures or other material of any kind to answer the questions. Winners will be notified in April.

Name _____

Address _____

City _____ State _____ Zip Code _____

Phone () _____ E-mail _____

High School _____ Anticipated Graduation Date ____ / ____ / ____

Name of College You Plan to Attend _____

High School Honors and Awards

Please list honors and awards and year(s) of participation. Use this space only.

Examples: honor roll, National Honor Society, Who’s Who, Principal’s awards, science fair awards, college book awards, student/athlete awards, Empire State Games team, Eagle Scout classification.

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

High School Activities

Please list high school activities and year(s) of participation. Use this space only.

Examples: sports teams, clubs, band, drama, choral, orchestra, yearbook, school newspaper, MathCounts, LifeSmarts, tutoring.

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

Community Activities and Volunteer Work

Please list community activities and volunteer work and year(s) of participation. Do **not** list one-time activities or events. Use this space only.

Examples: scouting, community service projects, community volunteerism, religious youth groups, youth counseling.

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

Paid Employment

Please list each job separately and indicate the year(s) employed. Only jobs requiring more than 10 hours per week should be listed. Use this space only.

Examples: part-time jobs, babysitting.

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

Leadership Positions Held (elected or appointed)

Please list leadership positions held and the year(s) of participation. Use this space only.

Examples: class officer, club officer, sports team leader, scouting leader, student government officer, music/orchestra 1st chair.

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

■ Essay

Please use a separate sheet of paper to respond to the following question. Your response should be typed, between 300-500 words and should include your full name in the top right corner. Points will be deducted if responses are not typed.

Question:

Credit unions are not-for-profit financial cooperatives that exist to serve members, not generate profit. “People helping people” is the philosophical foundation of these institutions. Explain the value of this foundation. Be sure to include information about:

- the historical importance of the philosophy;
- examples of the philosophy and their impact on society; and
- your personal interpretation of the philosophy and how you have demonstrated “people helping people” in your life.

■ Certification and Release Authorization

The following information must be completed for the applicant to be considered for a scholarship award.

I certify this information is true, complete and accurate. I also authorize the release of this information to confirm and/or verify this application. I agree to use any scholarship funds awarded at an accredited educational institution by January 31, 2013.

Member Signature (Student) _____ Date ____/____/____

Parent/Guardian Signature _____ Date ____/____/____

■ Application Verification

For Credit Union Use Only. The following information must be completed in full by sponsoring credit union management for the application to be considered.

I hereby certify that the following applicant is a New York credit union member in good standing.

CU Manager Name _____

Signature _____

Official Credit Union Name _____ Date ____/____/____

- Credit Union Association of New York Chapter: *(Please check one)*
- | | | |
|---|---------------------------------------|---|
| <input type="checkbox"/> Adirondack | <input type="checkbox"/> Finger Lakes | <input type="checkbox"/> Rochester |
| <input type="checkbox"/> Buffalo | <input type="checkbox"/> Jamestown | <input type="checkbox"/> Southern Tier |
| <input type="checkbox"/> Capital | <input type="checkbox"/> Long Island | <input type="checkbox"/> Utica-Rome |
| <input type="checkbox"/> Catskill-Hudson | <input type="checkbox"/> Metropolitan | <input type="checkbox"/> Westchester-Rockland |
| <input type="checkbox"/> Central New York | <input type="checkbox"/> Niagara | |

